

**SOUTHERN SKYLAND REGIONAL HEALTH INSURANCE FUND
OPEN PUBLIC MEETING
JUNE 8, 2021
10:30 AM**

Meeting called to order by Fund Chair. The Open Public Meeting Notice was read into record.

ROLL CALL OF 2021 EXECUTIVE COMMITTEE:

William Hyncik, Fund Chair, Somerset County VoTech	Present
Brian Auger Fund Secretary, Somerset County Library	Present
Geoffrey Soriano, Somerset County Parks Commission	Present
Sara Sooy, County of Somerset	Present

FUND PROFESSIONALS PRESENT:

Executive Director/Program Manager	PERMA Risk Management Services Emily Koval Marybeth Visconti
Fund Attorney	Scholl, Whittlesey & Gruenberg, LLC Frank Whittlesey
Fund Treasurer	Yvonne Childress
Aetna	Jason Silverstein
Express Scripts	Kyle Colalillo
Fund Actuary	Absent
Integrity Health	Doug Forrester
Fund Auditor	Matt Daly Digesh Patel

ALSO PRESENT:

MOTION TO APPROVE THE OPEN MINUTES OF APRIL 13, 2021:

MOTION:	Commissioner Auger
SECOND:	Commissioner Soriano
VOTE:	All in Favor

EXECUTIVE DIRECTORS REPORT

FINANCIAL FAST TRACK - SCIC and SSRHIF as of March 31, 2021 – Executive Director said this was basically a break even month for the SSRHIF, she said we did receive some surplus transferred from the SCIC. She said the HIF has received \$241,000 from the Commission this year. She said April does appear to be a higher month.

SOMERSET COMMISSION CLOSURE – Executive Director said over the past few months, the Somerset Commission has transferred all assets to the Skylands Fund. Most, if not, all claims have been paid, yet any residual claims will be paid through the Skylands Fund operating account. It is our recommendation to close the Somerset County Insurance Commission as of June 30, 2021. Surplus from the years the Commission was in existence would be allocated to the membership based on the shares development process stipulated in the Fund Risk Management Plan.

MOTION TO APPROVE RESOLUTION 15 -21 TO AUTHORIZE PERMA TO CLOSE THE SOMERSET COUNTY INSURANCE COMMISSION ON JUNE 30, 2021.

MOTION:	Commissioner Auger
SECOND:	Commissioner Soriano
VOTE:	4 Ayes, 0 Nays

2020 SOUTHERN SKYLANDS REGIONAL HEALTH INSURANCE FUND AUDIT

Mr. Patel from Mercadien was in attendance to present the 2020 Audit. He reviewed the scope of services, process and results. He said the audit has an unmodified clean opinion. He said there were also no findings or recommendations. Mr. Daly said there were no changes in the audit plan or scope. He said there were no new accounting standards adopted.

MOTION TO APPROVE RESOLUTION 16-21 ACCEPTING THE 2020 AUDIT AND FILE WITH THE STATE.

MOTION:	Commissioner Sooy
SECOND:	Commissioner Soriano
VOTE:	4 Ayes, 0 Nays

REQUESTS FOR PROPOSALS – Executive Director said under the Local Public Contracts law, the following positions need to go out for RFP for a one-year term starting January 1, 2022: Actuary, Auditor and Attorney.

MOTION TO ISSUE AND ADVERTISE REQUESTS FOR PROPOSALS FOR PROFESSIONAL SERVICES CONTRACTS ON BEHALF OF THE FUND FOR ACTUARY, AUDITOR AND ATTORNEY.

MOTION:	Commissioner Sooy
SECOND:	Commissioner Soriano
VOTE:	All in Favor

WELLNESS GRANTS – Executive Director said as a reminder each group has wellness money allocated to them for 2021. Please see below grant balances. *(balance as of 5/30/21)*

<u>Wellness Grant Allotment</u>	<u>Lives</u>	<u>Total</u>	<u>Total Spend</u>	<u>Remaining Balance</u>
Somerset County	16,836	\$ 38,375.27	\$11,939.86	\$ 26,435.41
Somerset County Library	1,428	\$ 3,254.92		\$ 3,254.92
Somerset County Parks	2,436	\$ 5,552.52		\$ 5,552.52
Somerset County Vo Tech	1,236	\$ 2,817.29	\$2,672.99	\$ 144.30

PROGRAM MANAGERS REPORT

BENEFIT EXPRESS (BE) UPDATE

Benefit Express-WEX Acquisition – A leading financial technology service provider, WEX, recently announced that it is acquiring Benefit-Express. BE is a preferred partner of Conner Strong and provides the benefit administration system utilized by the HIFs. The two companies have worked together for many years and we do not anticipate any changes in our day-to-day operations or system functionality. We have been advised that the BE team will continue as is and, are confident that the services provided by BE including Benefit Administration, COBRA, Direct-billing, will continue with no interruption.

COMPLIANCE UPDATES

COBRA Subsidy Compliance – Ms. Visonti said PERMA is working with Benefit Express to identify members who had their health benefits terminated during the National COVID-19 Health Emergency. PERMA will work with the group enrollment contacts to determine who was involuntarily termed due to a lay-off or reduction in hours. Notices required by the recent legislation concerning the availability of COBRA premium subsidies from 4/1/2021 through 9/30/2021, will be mailed those members. A new field has been added to Benefit Express to track members who involuntarily lose their health benefits (due to lay-off or reduction in hours) through 9/30/2021.

PCORI (Patient-Centered Research Institute Fee) – Ms. Visconti said the ACA required PCORI fee was extended last year for another 10 years through 9/30/2029. Plans with plan years ending in the 2020 calendar year are subject to the PCORI fee. The fee for plans ending on or before 9/30/2020 is \$2.54 per member, per year. The fee for plans ending after 9/30/2020 is \$2.66 per member, per year. As in the past, the PCORI fee will be paid by the fund on behalf of member entities.

Updated HDHP/HSA Limits – Ms. Visconti said Federal Agencies recently released the 2022 indexed dollar limits for qualified High Deductible Health Plans (HDHPs) and Health Savings Accounts (HSAs). The minimum annual deductible will remain the same for 2022; \$1,400/individual and \$2,800/family. The chart below indicates the limits that are changing effective 1/1/2022:

	2021	2022
HDHP Out-of-pocket Maximum - Individual	\$7,000	\$7,050

HDHP Out-of-pocket Maximum Family	\$14,000	\$14,100
HSA Contribution Limit - Individual	\$3,600	\$3,650
HSA Contribution Limit - Family	\$7,200	\$7,300

Annual Notices Of Creditable Coverage (NOCC) - Ms. Visconti said the Fund is working with Express Scripts to generate and mail annual NOCC letters for 2022. As you may recall, these are annual notices required by Medicare to be sent to all plan participants who are age 65 and older, or members who will be reaching age 65 in 2022. The notices must be mailed by September 15th. A sample of this year’s NOCC is included with your agenda.

TREASURER - Fund Treasurer said the bills list and treasurer’s report is included in the Agenda.

SSRHIF MAY 2021 - Confirmation of Payment

FY2020	\$5,000.00
FY2021	\$1,081,096.72
Total	\$1,086,096.22

SSRHIF JUNE 2021 - Resolution 17-21

FY2021	\$328,160.03
Total	\$328,160.03

MOTION TO APPROVE RESOLUTION 17-21:

MOVED: Commissioner Soriano
 SECOND: Commissioner Auger
 VOTE: 4 Ayes, 0 Nays

ATTORNEY - Fund Attorney said there are currently no open litigation matters.

INTEGRITY HEALTH - Mr. Forrester introduced Billy Branxton their new member advocate at the center, she replaces Sharon Vaughan. He said the utilization for April indicates about 1,044 patient visits. He said one issue he wants to touch on is care coordination. He said they have changed their formatting and are finalizing a robust care coordination reporting. This helps them deploy information for use and allows for them to monitor the development of engagement.

AETNA - Mr. Silverstein reviewed the claims for March and April 2021. March had a pepm of \$1,608 and April \$1,543. He said there were 10 high claims for March and 3 for April. He reviewed the dashboard metrics and Covid reporting.

EXPRESS SCRIPTS - Mr. Colalillo said the Fund had some of their highest utilization with a 13.4% increase for the year. He said almost 50% of the plan cost is on specialty medication.

OLD BUSINESS - None

NEW BUSINESS - None

PUBLIC COMMENT - In response to Mr. Malarcher, Ms. Visconti said she believes the NOCC has been sent to all county employees in the past but will confirm after the call. Mr. Malarcher said it was previously recommended to send to all employees.

Mr. Forrester said they continue to assist the county with important public health matters that extend beyond the HIF.

MOTION TO ADJOURN:

MOVED:	Commissioner Auger
SECOND:	Commissioner Sooy
VOTE:	Unanimous

MEETING ADJOURNED:

NEXT MEETING: August 10, 2021 10:30 am

Minutes prepared by:
Karen Kamprath, Assisting Secretary