



# Southern Skyland Regional

## HEALTH INSURANCE FUND

### AGENDA & REPORTS

#### FEBRUARY 9, 2021

#### 10:30 AM

Join Zoom Meeting

<https://permainc.zoom.us/j/97920018206>

Meeting ID: 979 2001 8206

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## OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE

Pursuant to Executive Order Number 103 dated March 9, 2020, Governor Murphy declared a Public Health Emergency and a State of Emergency in New Jersey. On March 20, 2020 P.L. 2020 Chapter 11 amended the Open Public Meetings Act to allow local public bodies to conduct Remote Public Meetings by use of electronic communications technology during a period declared as a Public Health Emergency or a State of Emergency.

Adequate Notice and Electronic Notice of this meeting was given by:

1. Sending advance written notice to The Courier News
2. Filing advance written notice of this meeting with the Clerk/Administrator of each member municipality.
3. Sending advance electronic mail notice of this meeting to the Clerk/Administrator of each member municipality.
4. Posting electronic notice of this meeting on the Fund's website which notice provided the time, date and instructions for: (i) access to the Remote Public Meeting, (ii) how to provide public comment and (iii) how to access the agenda.
5. Posting a copy of the meeting notice on the public bulletin board of all member municipalities.
6. During the business session portion of this Remote Public Meeting the audio of all members of the public attending the meeting will be muted. At the end of the business session of the meeting, a time for public comment will be available. Members of the public who desire to provide comment shall raise their virtual hand in the Zoom application and/or submit a written comment via the text message section of the application. The meeting moderator will queue the members of the public that wish to provide comment and the Chairperson will recognize them in order. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

**SOUTHERN SKYLAND REGIONAL HEALTH INSURANCE FUND  
AGENDA  
OPEN PUBLIC MEETING:  
FEBRUARY 9, 2021  
10:30 AM**

**MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**

**ROLL CALL OF THE 2021 FUND COMMISSIONERS**

William Hyncik, Chair  
Brian Auger, Secretary  
Geoffrey Soriano, Commissioner  
Sara Sooy, Commissioner

**APPROVAL OF MINUTES - January 12, 2021 Open Public Meeting (*Appendix I*)**

**REPORTS:**

**EXECUTIVE DIRECTOR (PERMA)**

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**PROGRAM MANAGERS REPORT**

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**TREASURER - (Yvonne Childress)**

February 2021 Voucher List .....Page 7

Resolution 12-21: February 2021 Bills List .....Page 12

Confirmation of Claims Paid/Certification of Transfers

Ratification of Treasurers Report

**ATTORNEY - (Frank Whittlesey, Esq.)**

**PARTNERSHIP HEALTH CENTER - (Integrity Health)**

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**NETWORK & THIRD PARTY ADMINISTRATOR - (Aetna)**

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**PRESCRIPTION ADMINISTRATOR - (Express Scripts)**

Monthly Report.....Page 18

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**SCHEDULE NEXT MEETING -March 9, 2021**

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**MEETING ADJOURNMENT**

**SOUTHERN SKYLAND REGIONAL HEALTH INSURANCE FUND  
EXECUTIVE COMMITTEE MEETING  
FEBRUARY 9, 2021  
10:30 AM**

**FINANCIAL REPORTS - COMMISSION AND HEALTH INSURANCE FUND**

- 1. Somerset Commission Financial Fast Track** - as of December 31, 2020 (page 2)
- 2. Skylands Fund Financial Fast Track** - as of December 31, 2020 (page 3)
- 3. Ratios Report** - as of December 31, 2020 page 4)

**AUTHORIZATION TO CLOSE THE COMMISSION BANK ACCOUNT**

The Treasurer has requested to close the Somerset County Commission bank account. PERMA has confirmed that all vendors that wire to/from the account have transitioned to the Skyland HIF account. All checks have been cashed.

Resolution 11-21 (page 5) authorizes the Fund Treasurer to close the Somerset County Commission Investor's operating account and transfer the balance of about \$94,265.91 to the Southern Skyland Fund.

**MARKETING SERVICES**

As mentioned at the previous meeting, we will be prepared to have a preliminary discussion of including marketing services for the Fund in 2021.

**SOMERSET COUNTY INSURANCE COMMISSION-HIF  
FINANCIAL FAST TRACK REPORT  
AS OF December 31, 2020**

	<i>THIS MONTH</i>	<i>YTD CHANGE</i>	<i>PRIOR YEAR END</i>	<i>FUND BALANCE</i>
1. <b>UNDERWRITING INCOME</b>	<b>0</b>	<b>0</b>	<b>99,167,959</b>	<b>99,167,959</b>
2. <b>CLAIM EXPENSES</b>				
Paid Claims	14,013	2,417,806	86,548,143	88,965,950
IBNR	-	(2,677,429)	2,677,429	-
Less Specific Excess	-	(180,020)	(2,290,841)	(2,470,861)
Less Aggregate Excess	-	-	-	-
<b>TOTAL CLAIMS</b>	<b>14,013</b>	<b>(439,643)</b>	<b>86,934,731</b>	<b>86,495,088</b>
3. <b>EXPENSES</b>				
MA & HMO Premiums	0	0	595,967	595,967
Excess Premiums	0	1,111	6,359,446	6,360,557
Administrative	75,000	88,338	4,048,754	4,137,092
<b>TOTAL EXPENSES</b>	<b>75,000</b>	<b>89,449</b>	<b>11,004,167</b>	<b>11,093,616</b>
4. <b>UNDERWRITING PROFIT (1-2-3)</b>	(89,013)	350,193	1,229,061	1,579,254
5. <b>INVESTMENT INCOME</b>	40	7,201	122,710	129,911
6. <b>DIVIDEND INCOME</b>	0	0	0	0
7. <b>STATUTORY PROFIT (4+5+6)</b>	<b>(88,973)</b>	<b>357,395</b>	<b>1,351,771</b>	<b>1,709,166</b>
8. <b>DIVIDEND</b>	0	0	0	0
9. <b>Transferred Surplus</b>	0	(1,366,148)	0	<b>(1,366,148)</b>
<b>STATUTORY SURPLUS (7-8+9)</b>	<b>(88,973)</b>	<b>(1,008,754)</b>	<b>1,351,771</b>	<b>343,017</b>

**SURPLUS (DEFICITS) BY FUND YEAR**

<b>2017</b>	Surplus	13	(1,362,608)	2,499,529	1,136,922
	Cash	13	(1,362,832)	2,449,451	1,086,619
<b>2018</b>	Surplus	(76,202)	(40,391)	427,590	387,200
	Cash	(1,202)	123,647	264,310	387,957
<b>2019</b>	Surplus	(12,784)	394,245	(1,575,349)	(1,181,104)
	Cash	11	(618,777)	(771,126)	(1,389,903)
<b>TOTAL SURPLUS (DEFICITS)</b>		<b>(88,973)</b>	<b>(1,008,754)</b>	<b>1,351,771</b>	<b>343,017</b>
<b>TOTAL CASH</b>		<b>(1,178)</b>	<b>(1,857,962)</b>	<b>1,942,635</b>	<b>84,673</b>

**CLAIM ANALYSIS BY FUND YEAR**

<b>FUND YEAR 2017</b>				
Paid Claims	-	0	26,651,438	26,651,438
IBNR	-	0	(0)	(0)
Less Specific Excess	-	(225)	(697,587)	(697,812)
Less Aggregate Excess	-	0	0	0
<b>TOTAL FY 2017 CLAIMS</b>	<b>-</b>	<b>(225)</b>	<b>25,953,850</b>	<b>25,953,626</b>
<b>FUND YEAR 2018</b>				
Paid Claims	1,218	37,142	30,543,024	30,580,166
IBNR	-	(62,341)	62,341	0
Less Specific Excess	-	(21,483)	(1,330,317)	(1,351,800)
Less Aggregate Excess	-	0	0	0
<b>TOTAL FY 2018 CLAIMS</b>	<b>1,218</b>	<b>(46,682)</b>	<b>29,275,047</b>	<b>29,228,366</b>
<b>FUND YEAR 2019</b>				
Paid Claims	12,795	2,380,664	29,353,682	31,734,346
IBNR	0	(2,615,088)	2,615,088	-
Less Specific Excess	0	(158,312)	(262,937)	(421,249)
Less Aggregate Excess	0	0	0	0
<b>TOTAL FY 2019 CLAIMS</b>	<b>12,795</b>	<b>(392,736)</b>	<b>31,705,833</b>	<b>31,313,097</b>
<b>COMBINED TOTAL CLAIMS</b>	<b>14,013</b>	<b>(439,643)</b>	<b>86,934,731</b>	<b>86,495,088</b>

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

**SOUTHERN SKYLAND REGIONAL HEALTH INSURANCE FUND  
FINANCIAL FAST TRACK REPORT**

**AS OF December 31, 2020**

	<i>THIS MONTH</i>	<i>YTD CHANGE</i>	<i>PRIOR YEAR END</i>	<i>FUND BALANCE</i>
1. <b>UNDERWRITING INCOME</b>	<b>3,261,238</b>	<b>38,568,712</b>	<b>0</b>	<b>38,568,712</b>
2. <b>CLAIM EXPENSES</b>				
Paid Claims	3,278,812	29,303,343	-	29,303,343
IBNR	7,643	2,845,041	-	2,845,041
Less Specific Excess	(131,496)	(587,988)	-	(587,988)
Less Aggregate Excess	-	-	-	-
<b>TOTAL CLAIMS</b>	<b>3,154,959</b>	<b>31,560,396</b>	<b>0</b>	<b>31,560,396</b>
3. <b>EXPENSES</b>				
MA & HMO Premiums	173,686	1,940,470	0	1,940,470
Excess Premiums	129,382	1,562,898	0	1,562,898
Administrative	236,324	4,281,555	0	4,281,555
<b>TOTAL EXPENSES</b>	<b>539,392</b>	<b>7,784,924</b>	<b>0</b>	<b>7,784,924</b>
4. <b>UNDERWRITING PROFIT (1-2-3)</b>	(433,112)	(776,608)	0	(776,608)
5. <b>INVESTMENT INCOME</b>	1,212	9,853	0	9,853
6. <b>DIVIDEND INCOME</b>	0	0	0	0
7. <b>STATUTORY PROFIT (4+5+6)</b>	<b>(431,900)</b>	<b>(766,756)</b>	<b>0</b>	<b>(766,756)</b>
8. <b>DIVIDEND</b>	0	0	0	0
9. <b>Transferred Surplus</b>	0	1,366,148	0	1,366,148
<b>STATUTORY SURPLUS (7-8+9)</b>	<b>(431,900)</b>	<b>599,392</b>	<b>0</b>	<b>599,392</b>

**SURPLUS (DEFICITS) BY FUND YEAR**

2020	Surplus	(431,900)	599,392	599,392
	Cash	376,858	1,701,279	1,701,279
<b>TOTAL SURPLUS (DEFICITS)</b>		<b>(431,900)</b>	<b>599,392</b>	<b>599,392</b>
<b>TOTAL CASH</b>		<b>376,858</b>	<b>1,701,279</b>	<b>1,701,279</b>

**CLAIM ANALYSIS BY FUND YEAR**

<b>FUND YEAR 2020</b>				
Paid Claims	3,278,812	29,303,343		29,303,343
IBNR	7,643	2,845,041		2,845,041
Less Specific Excess	(131,496)	(587,988)		(587,988)
Less Aggregate Excess	0	0		0
<b>TOTAL FY 2020 CLAIMS</b>	<b>3,154,959</b>	<b>31,560,396</b>		<b>31,560,396</b>
<b>COMBINED TOTAL CLAIMS</b>	<b>3,154,959</b>	<b>31,560,396</b>	<b>0</b>	<b>31,560,396</b>

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

SOUTHERN SKYLAND REGIONAL HEALTH INSURANCE FUND												
RATIOS												
INDICES	FY2020											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Cash Position	\$ 853,958	\$ 96,495	\$ 88,316	\$ (355,223)	\$ 119,763	\$ 300,155	\$ 757,127	\$ 567,298	\$ (136,519)	\$ 1,541,839	\$ 1,324,421	\$ 1,701,279
IBNR	\$ 1,523,540	\$ 2,090,544	\$ 2,471,147	\$ 2,524,416	\$ 2,613,690	\$ 2,706,007	\$ 2,768,434	\$ 2,785,436	\$ 2,802,606	\$ 2,842,859	\$ 2,837,398	\$ 2,845,041
Assets	\$ 1,476,261	\$ 1,322,260	\$ 512,402	\$ 78,871	\$ 1,697,910	\$ 2,145,271	\$ 2,251,870	\$ 2,059,401	\$ 2,963,657	\$ 4,059,776	\$ 4,258,786	\$ 3,688,178
Liabilities	\$ 1,862,350	\$ 2,292,191	\$ 2,684,917	\$ 2,722,261	\$ 2,782,891	\$ 2,882,159	\$ 2,949,994	\$ 2,974,072	\$ 2,994,008	\$ 3,322,507	\$ 3,227,494	\$ 3,088,786
Surplus	\$ (386,089)	\$ 142,303	\$ (2,172,515)	\$ (2,643,391)	\$ (1,084,981)	\$ (736,888)	\$ (698,124)	\$ (914,671)	\$ (30,351)	\$ 737,269	\$ 1,031,292	\$ 599,392
Claims Paid -- Month	\$ 1,302,149	\$ 2,444,876	\$ 3,253,485	\$ 2,781,910	\$ 1,110,701	\$ 2,135,049	\$ 2,390,394	\$ 2,711,398	\$ 2,578,741	\$ 2,985,926	\$ 2,329,901	\$ 3,278,812
Claims Budget -- Month	\$ 2,421,242	\$ 2,421,242	\$ 2,421,242	\$ 2,421,242	\$ 2,421,242	\$ 2,421,242	\$ 2,421,242	\$ 2,421,242	\$ 2,421,242	\$ 2,421,242	\$ 2,421,242	\$ 2,421,242
Claims Paid -- YTD	\$ 1,302,149	\$ 3,747,025	\$ 7,000,511	\$ 9,782,421	\$ 10,893,122	\$ 13,028,171	\$ 15,418,564	\$ 18,129,962	\$ 20,708,704	\$ 23,694,630	\$ 26,024,531	\$ 29,303,343
Claims Budget -- YTD	\$ 2,421,242	\$ 4,842,483	\$ 7,263,725	\$ 9,684,966	\$ 12,106,208	\$ 14,527,450	\$ 16,948,691	\$ 19,369,933	\$ 21,791,174	\$ 24,212,416	\$ 26,633,658	\$ 29,054,899
<b>RATIOS</b>												
Cash Position to Claims Paid	0.66	0.04	0.03	-0.13	0.11	0.14	0.32	0.21	-0.05	0.52	0.57	0.52
Claims Paid to Claims Budget -- Month	0.54	1.01	1.34	1.15	0.46	0.88	0.99	1.12	1.07	1.23	0.96	1.35
Claims Paid to Claims Budget -- YTD	0.54	0.77	0.96	1.01	0.9	0.9	0.91	0.94	0.95	0.98	0.98	1.01
Cash Position to IBNR	0.56	0.05	0.04	-0.14	0.05	0.11	0.27	0.20	-0.05	0.54	0.47	0.6
Assets to Liabilities	0.79	0.58	0.19	0.03	0.61	0.74	0.76	0.69	0.99	1.22	1.32	1.19
Surplus as Months of Claims	-0.16	0.06	-0.9	-1.09	-0.45	-0.3	-0.29	-0.38	-0.01	0.3	0.43	0.25
IBNR to Claims Budget -- Month	0.63	0.86	1.02	1.04	1.08	1.12	1.14	1.15	1.16	1.17	1.17	1.18

**RESOLUTION NO. 11-21**

**SOUTHERN SKYLAND REGIONAL HEALTH INSURANCE FUND  
CLOSURE OF SOMERSET COUNTY INSURANCE COMMISSION  
OPERATING ACCOUNT AND TRANSFER EXISTING BALANCE**

**WHEREAS**, on January 1, 2019, the Somerset County Insurance Commission (Commission) terminated and became a joint insurance Fund, pursuant to N.J.S.A 40:A10-36;

**WHEREAS**, on January 9, 2019, the Somerset County Insurance Commission authorized the Fund Executive Committee to make decisions on behalf of the Commission;

**WHEREAS**, as per the Commission Cash Management Plan, the Commission held a checking account with Investor's Bank for all operations;

**WHEREAS**, the Fund Treasurer found that all outstanding payables and receivables have been closed for the Commission and an account balance exists of approximately \$94,000;

**NOW, THEREFORE BE IT RESOLVED** at the Executive Committee meeting on February 9, 2021, the Executive Committee authorizes the Fund Treasurer to close the operating checking account and transfer the existing cash balance of approximately \$94,000 to the Southern Skyland Regional Health Insurance Fund operating checking account.

**SOUTHERN SKYLANDS REGIONAL HEALTH INSURANCE FUND**

**ADOPTED: February 9, 2021**

**BY:** \_\_\_\_\_  
**CHAIRPERSON**

**ATTEST:**

\_\_\_\_\_  
**SECRETARY**



**Southern Skyland Regional HIF  
Program Manager's Report**

February 2021

Program Manager: PERMA Risk Management Services LLC

Online Enrollment Training: [kkidd@permainc.com](mailto:kkidd@permainc.com)

Enrollments: [somersetcountyinscom@permainc.com](mailto:somersetcountyinscom@permainc.com)

Fax: 856-685-2258

**ELIGIBILITY/ENROLLMENT**

Please direct any eligibility, enrollment, or system related questions to our dedicated Southern Skyland Regional HIF team. The team can be reached by email at [somersetctyinscom@permainc.com](mailto:somersetctyinscom@permainc.com) or by fax at 856-552-2175.

**MONTHLY BILLING**

As a reminder, please be sure to check your monthly invoice for accuracy. *Please confirm the invoice detail as retro adjustments are limited to two months by the Fund's policy.* If you find a discrepancy, please report it to the Southern Skyland Regional HIF eligibility/enrollment team [somersetctyinscom@permainc.com](mailto:somersetctyinscom@permainc.com) or by fax at 856-552-2175.

**PRESCRIPTION BENEFIT MANAGER (PBM) CONTRACT AND 2022 REQUEST FOR PROPOSAL**

We are recommending that the Skyland Fund partner with the Municipal Reinsurance Fund (MRHIF) which oversees 7 other HIFs throughout the State and represents roughly 12,000 prescription drug plan subscribers. The addition of the Skylands' 1,800 enrollees will benefit both the MRHIF and the Skyland Fund:

- We have negotiated with Express Scripts to allow the Skyland HIF to update their current contract with the MRHIF terms and pricing effective immediately.
  - Deeper discounts and enhanced rebates = estimated ~3% savings on current spend/\$300K.
- The MRHIF contracts with a Pharmacy Benefit Consultant - ELMC Rx
  - Services include claims and clinical audits, contract negotiations, preparation and facilitation of PBM RFPs.
- 2022 PBM Request for Proposal (RFP)
  - With the addition of the Skyland enrollees, Rx Consultant will have stronger negotiating power.
    - There is a cost associated with Rx Consultant services, for the RFP participation the Skylands HIF's share will be \$4,500.
      - Improved contract terms will more than offset the cost.

Participation in this arrangement will not eliminate the Skyland HIF from making individual decisions to meet the needs of the membership. All existing prescription formularies, copay plan designs, covered medications will remain as they are today.

**ADMINISTRATIVE AUTHORIZATION**

There was one administrative authorization for a member who underwent a procedure at an out of network facility. The precertification indicated the facility was participating.

**SOMERSET COUNTY INSURANCE COMMISSION  
BILLS LIST**

**FEBRUARY 2021**

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Somerset County Insurance Commission's hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Commission.

**FUND YEAR 2019**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001147	DEPARTMENT OF TREASURY	VOID	0.00
001147			0.00
		<b>Total Payments FY 2019</b>	<b>0.00</b>
		<b>TOTAL PAYMENTS ALL FUND YEARS</b>	<b>\$0.00</b>

-----  
Chairperson

Attest:  
-----

Dated: -----

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

-----  
Treasurer

# SOUTHERN SKYLAND REGIONAL HEALTH INSURANCE FUND BILLS LIST

**Resolution No. 12-21**

**FEBRUARY 2021**

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Southern Skyland Regional Health Insurance Fund hereby authorizes the Fund Treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2021**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001176			
001176	AETNA HEALTH MANAGEMENT LLC	MEDICARE ADVTG - AE 466551 - 2/21	1,754.94
001176	AETNA HEALTH MANAGEMENT LLC	MEDICARE ADVTG - AE 430471 - 2/21	20,313.80
001176	AETNA HEALTH MANAGEMENT LLC	MEDICARE ADVTG - AE 430471 - 2/21	-1,200.72
			<b>20,868.02</b>
001177			
001177	UNITED HEALTHCARE INS. CO.	MEDICARE ADVTG 2/21	34,107.58
			<b>34,107.58</b>
001178			
001178	AETNA LIFE INSURANCE COMPANY	TPA FEES 2/21	62,638.93
			<b>62,638.93</b>
001179			
001179	PERMA RISK MANAGEMENT SERVICES	PROGRAM MANAGER FEES 2/21	20,460.00
001179	PERMA RISK MANAGEMENT SERVICES	ADMIN FEES 2/21	13,020.00
001179	PERMA RISK MANAGEMENT SERVICES	ENROLLMENT 2/21	7,440.00
			<b>40,920.00</b>
001180			
001180	ASSURED PARTNERS OF NEW JERSEY, LLC	CONSULTANT FEES 2/21	7,888.95
			<b>7,888.95</b>
001181			
001181	CONNER STRONG & BUCKELEW	CSB CONSULTANT FEES 2/21	2,971.28
			<b>2,971.28</b>
001182			
001182	COURIER NEWS	ACCT# ASB-000001489 - NOTICE - 1.20.21	118.85
			<b>118.85</b>
001183			
001183	HCC LIFE INSURANCE COMPANY	REINSURANCE 2/21	128,090.97
			<b>128,090.97</b>
001184			
001184	SOMERVILLE URBAN RENEWAL, LLC	RENT 2/21	16,228.10
			<b>16,228.10</b>
		<b>Total Payments FY 2021</b>	<b>313,832.68</b>
		<b>TOTAL PAYMENTS ALL FUND YEARS</b>	<b>313,832.68</b>

-----  
Chairperson

Attest:

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

-----  
Treasurer

**SOUTHERN SKYLAND REGIONAL HEALTH INSURANCE FUND**  
**SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED**

<b>Current Fund Year: 2020</b>										
<b>Month Ending: December</b>										
	<b>Medical</b>	<b>PHC</b>	<b>Rx</b>	<b>Vision</b>	<b>Med.Adv</b>	<b>Reinsurance</b>	<b>Dental</b>	<b>Cont.</b>	<b>Admin</b>	<b>TOTAL</b>
OPEN BALANCE	2,435,565.63	2,633,863.34	(1,355,079.20)	0.00	494,027.51	144,361.78	(400,785.54)	53,543.66	(2,681,075.89)	1,324,421.29
RECEIPTS										
Assessments	2,633,783.31	359,500.70	822,313.45	0.00	70,609.72	158,871.54	0.00	7,315.80	346,496.18	4,398,890.70
Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invest Pymnts	512.43	554.15	0.00	0.00	103.94	30.37	0.00	11.27	0.00	1,212.16
Invest Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Invest	512.43	554.15	0.00	0.00	103.94	30.37	0.00	11.27	0.00	1,212.16
Other *	72,524.48	0.00	0.00	0.00	0.00	0.00	71,477.87	0.00	0.00	144,002.35
<b>TOTAL</b>	<b>2,706,820.22</b>	<b>360,054.85</b>	<b>822,313.45</b>	<b>0.00</b>	<b>70,713.66</b>	<b>158,901.91</b>	<b>71,477.87</b>	<b>7,327.07</b>	<b>346,496.18</b>	<b>4,544,105.21</b>
EXPENSES										
Claims Transfers	2,634,382.04	0.00	759,327.74	0.00	0.00	0.00	0.00	0.00	0.00	3,393,709.78
Expenses	0.00	0.00	0.00	0.00	0.00	129,381.84	117,607.84	0.00	438,752.98	685,742.66
Other *	12,794.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75,000.00	87,794.60
<b>TOTAL</b>	<b>2,647,176.64</b>	<b>0.00</b>	<b>759,327.74</b>	<b>0.00</b>	<b>0.00</b>	<b>129,381.84</b>	<b>117,607.84</b>	<b>0.00</b>	<b>513,752.98</b>	<b>4,167,247.04</b>
<b>END BALANCE</b>	<b>2,495,209.21</b>	<b>2,993,918.19</b>	<b>(1,292,093.49)</b>	<b>0.00</b>	<b>564,741.17</b>	<b>173,881.85</b>	<b>(446,915.51)</b>	<b>60,870.73</b>	<b>(2,848,332.69)</b>	<b>1,701,279.46</b>

**CERTIFICATION AND RECONCILIATION OF CLAIMS PAYMENTS AND RECOVERIES  
SOUTHERN SKYLAND REGIONAL HEALTH INSURANCE FUND**

Month		December							
Current Fund Year		2020							
		1.	2.	3.	4.	5.	6.	7.	8.
Policy Year	Coverage	Calc. Net Paid Thru Last Month	Monthly Net Paid December	Monthly Recoveries December	Calc. Net Paid Thru December	TPA Net Paid Thru December	Variance To Be Reconciled	Delinquent Unreconciled Variance From	Change This Month
2020	Medical	9,678,296.79	2,634,382.04	0.00	12,312,678.83	0.00	12,312,678.83	9,678,296.79	2,634,382.04
	Dental	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Rx	3,916,591.28	759,327.74	0.00	4,675,919.02	0.00	4,675,919.02	3,916,591.28	759,327.74
	Vision	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>13,594,888.07</b>	<b>3,393,709.78</b>	<b>0.00</b>	<b>16,988,597.85</b>	<b>0.00</b>	<b>16,988,597.85</b>	<b>13,594,888.07</b>	<b>3,393,709.78</b>

SUMMARY OF CASH AND INVESTMENT INSTRUMENTS		
SOUTHERN SKYLAND REGIONAL HEALTH INSURANCE FUND		
ALL FUND YEARS COMBINED		
CURRENT MONTH	December	
CURRENT FUND YEAR	2020	
<b>Description:</b> <b>Investors Bank</b> <b>ID Number:</b> <b>Maturity (Yrs)</b> <b>Purchase Yield:</b>		
<b>TOTAL for All</b> <b>Accts &amp; instruments</b>		
<b>Opening Cash &amp; Investment Balance</b>	<b>\$1,324,421.30</b>	<b>1324421.3</b>
<b>Opening Interest Accrual Balance</b>	<b>\$0.00</b>	<b>0</b>
1 Interest Accrued and/or Interest Cost	\$0.00	\$0.00
2 Interest Accrued - discounted Instr.s	\$0.00	\$0.00
3 (Amortization and/or Interest Cost)	\$0.00	\$0.00
4 Accretion	\$0.00	\$0.00
5 Interest Paid - Cash Instr.s	\$1,212.16	\$1,212.16
6 Interest Paid - Term Instr.s	\$0.00	\$0.00
7 Realized Gain (Loss)	\$0.00	\$0.00
8 Net Investment Income	\$1,212.16	\$1,212.16
9 Deposits - Purchases	\$4,542,893.05	\$4,542,893.05
10 (Withdrawals - Sales)	-\$4,167,247.04	-\$4,167,247.04
Ending Cash & Investment Balance	\$1,701,279.47	\$1,701,279.47
Ending Interest Accrual Balance	\$0.00	\$0.00
Plus Outstanding Checks	\$273,686.72	\$273,686.72
(Less Deposits in Transit)	\$0.00	\$0.00
Balance per Bank	\$1,974,966.19	\$1,974,966.19

**RESOLUTION NO. 12-21**

**SOUTHERN SKYLAND REGIONAL HEALTH INSURANCE FUND  
APPROVAL OF THE FEBRUARY 2021 BILLS LIST**

**WHEREAS**, the **Southern Skyland Regional Health Insurance Fund** held a Public Meeting on **February 9, 2021** for the purposes of conducting the official business of the Fund; and

**WHEREAS**, The Treasurer for the Fund presented bills lists to satisfy outstanding costs incurred for operating the Fund during the month of February 2021 for consideration and approval of the Executive Committee and

**WHEREAS**, a quorum of the Commissioners was present thereby conforming with the Policies and Procedures of the Fund to conduct official business of the Fund,

**NOW THEREFORE BE IT RESOLVED** the of the Southern Skyland Regional Health Insurance Fund hereby approve the Bills List for February 2021 prepared by the Treasurer of the Fund and duly authorize and concur said bills to be paid expeditiously, in accordance with the laws and regulations promulgated by the State of New Jersey for Insurance Funds.

**ADOPTED: February 9, 2021**

**BY:** \_\_\_\_\_  
**CHAIRPERSON**

**ATTEST:**

\_\_\_\_\_  
**SECRETARY**



## Southern Skylands Regional Partnership Health Center Utilization Report

**Dec 2020**

Current Subscribers	<b>1,941</b>
Current Members	<b>3,908</b>
Visits PEPY CM	<b>7.04</b>
Visits PEPY L12M	<b>6.86</b>

### PHC Visits

Subscriber/Dependent Category	01_Subscriber		02_Dependent		Total	
	Month	L12M	Month	L12M	Month	L12M
County of Somerset	611	6,836	286	3,615	<b>897</b>	<b>10,451</b>
Somerset County Library	64	857	24	253	<b>88</b>	<b>1,110</b>
Somerset County Park Commission	84	927	44	372	<b>128</b>	<b>1,299</b>
Somerset County Vocational & Technical ...	12	315	13	132	<b>25</b>	<b>447</b>
<b>Total</b>	<b>771</b>	<b>8,935</b>	<b>367</b>	<b>4,372</b>	<b>1,138</b>	<b>13,307</b>

### PHC Patients

Subscriber/Dependent Category	01_Subscriber		02_Dependent		Total	
	Month	L12M	Month	L12M	Month	L12M
County of Somerset	279	751	133	446	<b>412</b>	<b>1,197</b>
Somerset County Library	31	70	14	33	<b>45</b>	<b>103</b>
Somerset County Park Commission	37	96	21	61	<b>58</b>	<b>157</b>
Somerset County Vocational & Technical School	8	48	5	23	<b>13</b>	<b>71</b>
<b>Total</b>	<b>355</b>	<b>965</b>	<b>173</b>	<b>563</b>	<b>528</b>	<b>1,528</b>

### Specialized Service

Subscriber/Dependent Service	01_Subscriber		02_Dependent		Total	
	Month	L12M	Month	L12M	Month	L12M
Rx	412	4,153	181	2,107	<b>593</b>	<b>6,260</b>
PhyNrs	67	1,562	33	749	<b>100</b>	<b>2,311</b>
CC	8	748	5	382	<b>13</b>	<b>1,130</b>
PT	69	682	45	329	<b>114</b>	<b>1,011</b>
Lab	58	665	30	260	<b>88</b>	<b>925</b>
FluShot	6	402	3	141	<b>9</b>	<b>543</b>
BH	8	170	8	119	<b>16</b>	<b>289</b>
Telephonic	23	158	12	82	<b>35</b>	<b>240</b>
Telemedicine	29	125	11	57	<b>40</b>	<b>182</b>
XRay	8	104	3	54	<b>11</b>	<b>158</b>
TeleBH	14	70	2	47	<b>16</b>	<b>117</b>
CovidTest	69	69	34	34	<b>103</b>	<b>103</b>
CS		27		11		<b>38</b>
<b>Total</b>	<b>771</b>	<b>8,935</b>	<b>367</b>	<b>4,372</b>	<b>1,138</b>	<b>13,307</b>

### Rx Drugs Dispensed

Subscriber/Dependent Category	01_Subscriber		02_Dependent		Total	
	Month	L12M	Month	L12M	Month	L12M
County of Somerset	505	5,098	203	2,659	<b>708</b>	<b>7,757</b>
Somerset County Library	64	571	35	230	<b>99</b>	<b>801</b>
Somerset County Park Commission	64	817	20	238	<b>84</b>	<b>1,055</b>
Somerset County Vocational & Technical School	8	116	5	68	<b>13</b>	<b>184</b>
<b>Total</b>	<b>641</b>	<b>6,602</b>	<b>263</b>	<b>3,195</b>	<b>904</b>	<b>9,797</b>

### Care Coordination Patients

Subscriber/Dependent Category	01_Subscriber		02_Dependent		Total	
	Month	L12M	Month	L12M	Month	L12M
County of Somerset	7	207	6	139	<b>13</b>	<b>346</b>
Somerset County Library	1	17		7	<b>1</b>	<b>24</b>
Somerset County Park Commission		31		14		<b>45</b>
Somerset County Vocational & Technical School		13		8		<b>21</b>
<b>Total</b>	<b>8</b>	<b>268</b>	<b>6</b>	<b>168</b>	<b>14</b>	<b>436</b>





**Somerset County Insurance Commission**

**Monthly Claim Activity Report**

***February 9, 2021***



## Southern Skyland Regional Health Insurance Fund

	<b>MEDICAL CLAIMS PAID 2019</b>	<b># OF EES</b>	<b>PER EE</b>	<b>MEDICAL CLAIMS PAID 2020</b>	<b># OF EES</b>	<b>PER EE</b>
JANUARY	\$589,935	1,734	\$ 340	\$2,158,977	1,589	\$ 1,359
FEBRUARY	\$1,321,343	1,734	\$ 762	\$1,892,430	1,586	\$ 1,193
MARCH	\$1,314,432	1,729	\$ 760	\$2,679,727	1,591	\$ 1,684
APRIL	\$1,885,477	1,729	\$ 1,091	\$1,569,496	1,591	\$ 986
MAY	\$2,079,319	1,727	\$ 1,204	\$1,341,451	1,591	\$ 843
JUNE	\$1,872,521	1,738	\$ 1,077	\$1,515,686	1,593	\$ 951
JULY	\$2,434,427	1,726	\$ 1,410	\$1,530,592	1,591	\$ 962
AUGUST	\$2,184,932	1,730	\$ 1,263	\$2,162,585	1,573	\$ 1,375
SEPTEMBER	\$1,871,236	1,733	\$ 1,080	\$2,243,931	1,571	\$ 1,428
OCTOBER	\$2,110,813	1,729	\$ 1,221	\$2,049,990	1,575	\$ 1,302
NOVEMBER	\$1,983,714	1,728	\$ 1,148	\$1,745,855	1,574	\$ 1,109
DECEMBER	\$2,072,493	1,729	\$ 1,199	\$2,569,893	1,566	\$ 1,641
<b>TOTALS</b>	<b>\$21,720,642</b>			<b>\$23,460,613</b>		
				<b>2020 Average</b>	1,583	<b>\$1,236</b>
				<b>2019 Average</b>	1,731	<b>\$1,046</b>



## Large Claimant Report (Drilldown) - Claims Over \$50000

**Plan Sponsor Unique ID :** All  
**Customer:** All  
**Group / Control:** 00115332 - SOUTHERN SKYLAND REGIONAL HEALTH INSURAN  
**Subgroup / Suffix:** All

**Paid Dates:** 12/01/2020 - 12/31/2020  
**Service Dates:** 01/01/2011 - 12/31/2020  
**Line of Business:** All  
**Funding Category:** All

	<b>Billed Amt</b>	<b>Paid Amt</b>
	\$154,413.38	\$147,632.34
	\$162,158.47	\$131,044.82
	\$129,334.18	\$119,518.69
	\$153,496.09	\$84,574.41
	\$67,488.68	\$58,584.76
<b>TOTAL:</b>	<b>\$666,890.80</b>	<b>\$541,355.02</b>



# Southern Skyland Regional Health Insurance Fund

1/1/20 through 12/31/2020 (unless otherwise noted)

### Medical Claims Paid Per Member: January 2020 – December 2020

Total Medical Paid per EE: **\$1,236**

### Network Discounts

Inpatient:	<b>69.8%</b>
Ambulatory:	<b>62.4%</b>
Physician/Other:	<b>65.3%</b>
<b>TOTAL:</b>	<b>65.7%</b>

### Provider Network

% Admissions In-Network:	<b>96.5%</b>
% Physician Office:	<b>95.3%</b>

Aetna Book of Business:  
Admissions 97%; Physician 912.1%

### Top Facilities Utilized (by total Medical Spend)

- RWJUH Somerset
- Morristown Medical
- Hunterdon Medical Center
- RWJUH New Brunswick
- Hackensack University Med Center

Proprietary

### Catastrophic Claim Impact

(Jan 2020 thru December 2020)

Number of Claims Over \$50,000: **75**  
 Claimants per 1000 members: **21.1**  
 Avg. Paid per Claimant: **\$130,458**  
 Percent of Total Paid: **42.5%**

- Aetna BOB- HCC account for an average of 44.1% of total Medical Cost

### Aetna In Touch Care Nurse Case Member Outreach:

Rolling 12 Months (thru Dec. 2020)

Participating in 1:1 Support (includes outreach in process) : **221**  
 Participating in Digital Support: **1,053**  
 Total Participation: **1,274**

Avg Age of High Risk: **50.6**  
 Avg Age of Moderate Risk: **49.3**  
 Avg Age of Low Risk: **51.7**

### Southern Skyland Regional HIF Plan Performance:

YTD 2020 thru DEC 2020 (unless otherwise stated)

### Customer Service Performance

Abandonment Rate:	<b>2.0%</b>
Avg. Speed of Answer:	<b>44.5 sec</b>

### Claims Performance

Financial Accuracy:	<b>97.7%</b>
Total Claim Accuracy:	<b>97.96%</b>
90% of claims processed in:	<b>4.3 days</b>
95% of claims process in:	<b>13.4 days</b>

\*\*\*\*\*

### Performance Goals

Abandonment Rate less than:	<b>2.5%</b>
Average Speed of Answer:	<b>30 sec</b>
Financial Accuracy:	<b>99%</b>
Total Claim Accuracy:	<b>95%</b>

### Turnaround Time

90% processed w/in:	<b>14 days</b>
95% processed w/in:	<b>30 days</b>



**EXPRESS SCRIPTS®**

**Southern Skyland Regional Health Insurance Fund**

Total Component/Date of Service (Month)	201901	201902	201903	2019Q1	201904	201905	201906	2019Q2	201907	201908	201909	2019Q3	201910	201911	201912	2019Q4	2019YTD
<b>Average Member Age - 40.3</b>																	
Membership	3,841	3,843	3,852	3,845	3,846	3,843	3,854	3,848	3,832	3,839	3,847	3,839	3,838	3,843	3,831	3,837	3,842
Total Days	170,027	146,831	169,207	486,065	178,932	164,409	178,725	522,066	175,486	170,502	175,316	521,304	178,756	171,283	180,780	530,819	2,060,254
Total Patients	1,555	1,463	1,593	2,391	1,543	1,547	1,540	2,340	1,560	1,537	1,532	2,358	1,603	1,555	1,589	2,397	3,169
Total Plan Cost	\$667,337	\$622,214	\$648,323	\$1,937,874	\$700,826	\$646,323	\$735,128	\$2,082,276	\$689,422	\$722,111	\$684,577	\$2,096,109	\$679,869	\$728,375	\$672,595	\$2,080,840	\$8,197,099
Generic Fill Rate (GFR) - Total	82.1%	82.0%	82.4%	82.2%	82.0%	81.9%	80.8%	81.6%	81.8%	80.4%	79.8%	80.7%	80.3%	81.1%	81.2%	80.9%	81.3%
<b>Plan Cost PMPM</b>	<b>\$173.74</b>	<b>\$161.91</b>	<b>\$168.31</b>	<b>\$167.98</b>	<b>\$182.22</b>	<b>\$168.18</b>	<b>\$190.74</b>	<b>\$180.39</b>	<b>\$179.91</b>	<b>\$188.10</b>	<b>\$177.95</b>	<b>\$181.99</b>	<b>\$177.14</b>	<b>\$189.53</b>	<b>\$175.57</b>	<b>\$180.75</b>	<b>\$177.78</b>
Total Specialty Plan Cost	\$286,008	\$252,557	\$220,249	\$758,814	\$259,413	\$225,991	\$281,655	\$767,059	\$244,118	\$287,019	\$270,619	\$801,756	\$226,444	\$322,156	\$218,343	\$766,943	\$3,094,572
Specialty % of Total Specialty Plan Cost	42.9%	40.6%	34.0%	39.2%	37.0%	35.0%	38.3%	36.8%	35.4%	39.7%	39.5%	38.2%	33.3%	44.2%	32.5%	36.9%	37.8%

Total Component/Date of Service (Month)	202001	202002	202003	2020Q1	202004	202005	202006	2020Q2	202007	202008	202009	2020Q3	202010	202011	202012	2020Q4	2020YTD
<b>Average Member Age - 41.3</b>																	
Membership	3,854	3,858	3,877	3,863	3,886	3,891	3,902	3,893	3,913	3,895	3,881	3,896	3,886	3,891	3,886	3,888	3,885
Total Days	186,072	178,037	218,348	582,457	172,632	181,677	196,330	550,639	177,967	194,572	191,242	563,781	184,988	188,202	207,358	580,548	2,277,425
Total Patients	1,698	1,667	1,649	2,507	1,460	1,415	1,546	2,228	1,521	1,552	1,584	2,311	1,592	1,532	1,567	2,335	3,075
Total Plan Cost	\$799,763	\$631,174	\$836,282	\$2,267,219	\$736,581	\$712,312	\$753,203	\$2,202,096	\$894,029	\$817,968	\$768,128	\$2,480,125	\$774,317	\$741,913	\$877,849	\$2,394,078	\$9,343,518
Generic Fill Rate (GFR) - Total	82.9%	83.4%	81.4%	82.5%	81.4%	82.8%	82.9%	82.4%	81.5%	82.7%	80.9%	81.7%	81.1%	82.1%	82.6%	81.9%	82.2%
<b>Plan Cost PMPM</b>	<b>\$207.52</b>	<b>\$163.60</b>	<b>\$215.70</b>	<b>\$195.64</b>	<b>\$189.55</b>	<b>\$183.07</b>	<b>\$193.03</b>	<b>\$188.55</b>	<b>\$228.48</b>	<b>\$210.00</b>	<b>\$197.92</b>	<b>\$212.18</b>	<b>\$199.26</b>	<b>\$190.67</b>	<b>\$225.90</b>	<b>\$205.27</b>	<b>\$200.42</b>
<b>% Change Plan Cost PMPM</b>	<b>19.4%</b>	<b>1.0%</b>	<b>28.2%</b>	<b>16.5%</b>	<b>4.0%</b>	<b>8.9%</b>	<b>1.2%</b>	<b>4.5%</b>	<b>27.0%</b>	<b>11.6%</b>	<b>11.2%</b>	<b>16.6%</b>	<b>12.5%</b>	<b>0.6%</b>	<b>28.7%</b>	<b>13.6%</b>	<b>12.7%</b>
Total Specialty Plan Cost	\$357,756	\$225,524	\$323,865	\$907,145	\$276,080	\$274,370	\$269,020	\$819,471	\$375,178	\$300,704	\$258,025	\$933,907	\$323,759	\$290,314	\$372,547	\$986,620	\$3,647,142
Specialty % of Total Specialty Plan Cost	44.7%	25.7%	38.7%	40.0%	37.5%	38.5%	35.7%	37.2%	42.0%	36.8%	33.6%	37.7%	41.8%	39.1%	42.4%	41.2%	39.0%

<b>PMPM</b>	
Jan - Dec 2019	<b>\$177.78</b>
Jan - Dec 2020	<b>\$200.42</b>
<b>Trend - Jan - Dec 2020</b>	<b>12.7%</b>

# APPENDIX I

**SOUTHERN SKYLAND REGIONAL HEALTH INSURANCE FUND  
OPEN PUBLIC MEETING  
JANUARY 12, 2021  
12:00 PM**

Meeting called to order by Fund Chair. The Open Public Meeting Notice was read into record.

**ROLL CALL OF 2020 FUND COMMISSIONERS:**

William Hyncik, Fund Chair, Somerset County VoTech	Present
Brian Auger Fund Secretary, Somerset County Library	Present
Geoffrey Soriano, Somerset County Parks Commission	Present
Shanel Robinson, County of Somerset (alternate)	Present

**FUND PROFESSIONALS PRESENT:**

Executive Director/Program Manager	PERMA Risk Management Services <b>Emily Koval</b> <b>Brandon Lodics</b>
Fund Attorney	Scholl, Whittlesey & Gruenberg, LLC <b>Frank Whittlesey</b>
Fund Treasurer	<b>Yvonne Childress</b>
Aetna	<b>Jason Silverstein</b>
Express Scripts	<b>Ken Rostkowski</b>
Fund Actuary	<b>Absent</b>
Integrity Health	<b>Doug Forrester</b>
Fund Auditor	<b>Absent</b>

**ALSO PRESENT:**

Karen Kamprath, PERMA  
Sam Zabawa, Somerset County  
Greg D’Orazio, Assured Partners  
Diane Peterson, Conner Strong & Buckelew  
Marybeth Visconti, Conner Strong & Buckelew  
Arge Mardakis, Somerset County  
Raelene Sipple, Somerset County Votech  
John Bruno, Somerset County  
Donna Umgelter  
Deanna  
Allison Deblois  
Carrie Specht



Tracey Judge  
Paul Malarcher

**MOTION TO APPROVE THE OPEN AND CLOSED SSRHIF MINUTES OF NOVEMBER 20, 2020:**

**MOTION:** Commissioner Soriano  
**SECOND:** Commissioner Auger  
**VOTE:** All in Favor

**SINE DIE**

**ROLL CALL OF 2020 FUND COMMISSIONERS:**

William Hyncik, Fund Chair, Somerset County VoTech	Present
Brian Auger Fund Secretary, Somerset County Library	Present
Geoffrey Soriano, Somerset County Parks Commission	Present
Shanel Robinson, County of Somerset (alternate)	Present

Executive Director said a quorum of Fund Commissioner is present. She said an election of the executive committee will take place. Executive Director opened the floor for nominations of the 2021 executive committee. Executive Director said the current slate is William Hyncik, Fund Chair, Brian Auger, Fund Secretary, Geoffrey Soriano, Executive Committee Member, Sara Sooy, Executive Committee Member.

**MOTION TO APPROVE THE 2021 SLATE AS PRESENTED:**

**MOTION:** Chair Hyncik  
**SECOND:** Commissioner Auger  
**VOTE:** 4 Ayes, 0 Nays

Fund Attorney swore in the 2021 Executive Committee.

**ROLL CALL OF 2021 EXECUTIVE COMMITTEE:**

William Hyncik, Fund Chair, Somerset County VoTech	Present
Brian Auger Fund Secretary, Somerset County Library	Present
Geoffrey Soriano, Somerset County Parks Commission	Present
Shanel Robinson, County of Somerset (alternate)	Present

**EXECUTIVE DIRECTORS REPORT**

**FINANCIAL FAST TRACK - SCIC and SSRHIF as of November 30, 2020-** Executive Director said the Commission Fast Track shows the transfer from the Commission to the Fund. She said that is noted in the transferred surplus line. She said the SSRHIF Fast Track shows this month was slightly below budget which brings the surplus to just over \$1 million.

**2021 ORGANIZATION RESOLUTIONS** – Executive Director said the major action items for today are the reorganization resolutions. She provided an overview of resolutions 1-21 through 9-21.

Resolutions are as follows:

**Resolution 1-21** awards the professional contracts and compensation, as per the approved budget and RFQ responses. This resolution will be advertised as per the public contracts law.

**Resolution 2-21** sets meeting dates and times which will be posted on each entity’s public bulletin board. For now, a meeting has been set for every other month via Zoom. Should in-person meetings become possible, we will amend this resolution to include a location. Members will always be notified of any change no less than 48 hours prior.

**Resolution 3-21** sets for the Cash Management Plan and bank depositories for 2021. The Cash Management Plan is a standard banking and investment policy and procedure that is used in other Commissions and Joint Insurance Funds administered by PERMA. This plan has been reviewed by the Treasurer.

**Resolution 4-21** is the 2021 Risk Management Plan which outlines the Commission’s stop loss limits, underwriting procedures, claim appeal processes, etc. The only change to this resolution is the new specific retention limit, which was approved last year.

**Resolution 5-21** adopts the broker fees for each entity. Broker commissions will be paid directly to the firm through the Commission. Each entity’s rates reflect its arrangement only.

**Resolution 6-21** authorizes the Treasurer to pay contract fees and expenses during the months that the Commission does not meet, contingent upon ratification at the next meeting.

**Resolution 7-21** designates the elected Secretary as the Custodian of Fund Records. All records are retained at the Administrator’s office and handle all OPRA request on behalf of the Secretary.

**Resolution 8-21** Designates the Courier News as the Official Fund Newspaper.

**Resolution 9-21** designates the Authorized Signatories which remains unchanged from 2020.

**MOTION TO APPROVE RESOLUTIONS 1-21 THROUGH 9-21 AS PRESENTED:**

<b>MOTION:</b>	Commissioner Soriano
<b>SECOND:</b>	Commissioner Auger
<b>VOTE:</b>	All in Favor

**COVID TESTING AT THE HEALTH CENTER** – Executive Director said the Health Center has been providing COVID tests to all County employees, regardless of eligibility at no additional cost to the Fund. Integrity Health will provide a detailed report of the testing process so far.

**DIRECT BILLING** - Executive director said as discussed at the prior meeting, the direct bill coupons will be delayed. An estimated date of delivery is not available, although notification was sent to all direct bills (retirees and COBRA) advising of this delay and reconciliation instructions in December.

**MARKETING SERVICES** - Executive Director said we would like to discuss marketing services for the Fund however not all parties were available for this meeting today. She said we do have the option to change the March meeting to February, and then possibly update the meeting dates for the year after that to February, April, June etc. Executive Director said a revised meeting notice will be issued in this case.

## **PROGRAM MANAGERS REPORT**

### **ELIGIBILITY/ENROLLMENT**

Please direct any eligibility, enrollment, or system related questions to our dedicated Southern Skyland Regional HIF team. The team can be reached by email at [somersetctyinscom@permainc.com](mailto:somersetctyinscom@permainc.com) or by fax at 856-552-2175.

### **MONTHLY BILLING**

As a reminder, please be sure to check your monthly invoice for accuracy. *Please confirm the invoice detail as retro adjustments are limited to two months by the Fund's policy.* If you find a discrepancy, please report it to the Southern Skyland Regional HIF eligibility/enrollment team [somersetctyinscom@permainc.com](mailto:somersetctyinscom@permainc.com) or by fax at 856-552-2175.

### **AETNA UPDATE**

#### **Aetna COVID-19 Resources**

Aetna has developed a specific website devoted to COVID and the COVID vaccines. The site contains information including COVID FAQs, safety tips and vaccine updates. Follow this link: <https://www.aetna.com/employers-organizations/resources/covid19.html>

### **UNITED HEALTHCARE UPDATED - MEMBER COMMUNICATIONS**

Program Manager said UHC provided information on upcoming Medicare Advantage (MA) member communications for the first quarter of 2021. He said there are quite a few mailers that will be going out and provided an outline of the below communication pieces.

**The below communications will be sent to all MA members.**

<b>Communication Material</b>	<b>Description</b>	<b>Expected Distribution Date</b>
COVID-19 Vaccine Authorization Materials	Update for members on most recent COVID vaccine guidance. More information regarding the vaccine will be communicated as it	Week of 12/21

	becomes available.	
2021 STARS Annual Wellness Visit Materials	Reminder for member to schedule their annual preventive care visits	Mid-February 2021
STARS Colon Cancer Screening At-Home Kit Materials	Encourage members to complete at-home colon cancer screening	Ongoing communications beginning March 2021
2021 STARS Renew Magazine – New Member Issue	This magazine provide health and wellness information and tools.	February 2021
2021 Monthly eNews Email – January	Monthly educations and member support resources	Issued monthly for members who have email address on file with UHC

**The below Communication Campaigns will be targeted to applicable MA members.**

<b>Campaign</b>	<b>Objective</b>	<b>Timing</b>
2021 Q1 Health Planner	Encourage members to take an active role in their health care, improve gap closure, Annual Wellness Visit (AWV) and HouseCalls completions and promote Behavioral Health.	Early March
2021 STARS Renew Rewards Welcome Back Email	Encourage members to complete eligible health care activities. Encourage members to complete their annual wellness visit and introduce the new reloadable card experience for 2021	Mid-January
2021 STARS Diabetes Support Program (DSP) Materials  a. Outbound Call b. Welcome Letter	Provide education and support for members with diabetes. Encourage gap closure by offering to schedule appointments as needed and/or diabetic	2021 calls and welcome letter mailings begin mid-January once gap data is received.

	resources.	
<p>2021 STARS Controlling Blood Pressure - Hypertension Support Program (HSP) Materials</p> <p>a. Outbound Call b. Welcome Letter c. Trying To Reach You (TTRY) Letter</p>	<p>Encourage eligible members with hypertension or high blood pressure to engage with our Hypertension Support Program. when appropriate.</p>	<p>Ongoing beginning in January for calls and the Welcome Letter. TTRY letter will mail monthly beginning in April.</p>
<p>2021 STARS Breast Cancer Screening (BCS) Materials</p> <p>a. Outbound IVR Call b. Non-Adherent Mailing</p>	<p>Remind female members of the importance of regular mammograms/breast cancer screenings and encourage preventive care, close gaps.</p> <p>Outbound IVR Call will inform members of the importance of scheduling and completing their mammograms, based on their completion history.</p> <ul style="list-style-type: none"> <li>• Members eligible for the BCS gap for the 1st time since joining the plan</li> <li>• Tenured member who have previously completed a mammogram</li> </ul>	<p>Mid-February</p>
<p>2021 STARS Osteoporosis Member Video</p>	<p>This educational member video is intended to help members understand what osteoporosis is, how screenings to detect it work as well as prevention messaging and tips.</p>	<p>February.</p>
<p>UPDATED 2021 Forward Together Mailing</p> <p>a. Self-Mailer b. Magnet</p>	<p>Provide members with access to care information and offer care coordination resources.</p>	<p>Late January</p>

**EXPRESS SCRIPTS - BASIC FORMULARY UPDATE** - Program Manager said ESI announced an update to the Basic Formulary Guide (utilized by the Fund) which will take effect on January 1, 2021. The below list of products will move from *preferred* to *non-preferred status*. ESI will send communications to impacted members that include therapeutic equivalences. Members are encouraged to discuss the alternatives with their physician.

Basic Formulary preferred-to-nonpreferred changes, effective January 1, 2021	
Drug Name	Clinical Classification
ALREX	Ophthalmic - Allergy
AVASTIN	Oncology
BEPREVE	Ophthalmic - Allergy
CARAC	Skin Conditions/Oncology
COSENTYX	Inflammatory Conditions
CRINONE	Fertility
EPIDUO FORTE	Acne
FIASP	Diabetes/Insulin
FIRST-LANSOPRAZOLE	Acid Reducer/GI
FIRST-MOUTHWASH	Oral Pain
FIRST-OMEPRAZOLE	Acid Reducer/GI
FLUTICASONE-SALMETEROL	Asthma/COPD
HERCEPTIN	Oncology
HIZENTRA VIALS	Immune Deficiency
ILEVRO	Ophthalmic - Allergy
NEXIUM 2.5 MG, 5MG PACKETS	Acid Reducer/GI
NOVOLIN, RELION NOVOLIN	Diabetes/Insulin
NOVOLOG	Diabetes/Insulin
NUCYNTA	Pain
NUCYNTA ER	Pain
OGIVRI	Oncology
ORACEA	Acne
PRALUENT	Cholesterol
PRIVIGEN	Immune Deficiency
PROAIR HFA	Asthma/COPD
PROAIR RESPICLICK	Asthma/COPD
PROLENSA	Ophthalmic - Pain
PYLERA	Acid Reducer/GI
QBREXZA	Excessive Sweating
Ranitidine syrup	Acid Reducer/GI
RITUXAN, RITUZAN HYCELA	Immune Deficiency

TRUXIMA	Oncology
UTIBRON NEOHALER	Asthma/COPD

## LEGISLATIVE UPDATES

### COVID-19 VACCINE COVERAGE

Program Manager said there have been a lot of questions regarding the Covid Vaccine and how the coverage works. He said the federal government is covering the cost of the medication and supplying to everyone and the administration will be covered under the plan. He said as the administrator is in network it will be covered 100%. He said a memo was distributed yesterday which outlined who is currently eligible for the first round of vaccines.

**UPDATED INDEXED DOLLAR LIMITS** - Program Manager said the Internal Revenue Service (IRS) recently announced the below 2021 limits regarding High Deductible Health Plans (HDHP) and Health Savings Accounts (HSA).

	2020	2021
HDHP Minimum Required Deductible- Self Only	\$1,400	\$1,400
HDHP Minimum Required Deductible- Family	\$2,800	\$2,800
HSA Contribution Limit- Self only HDHP	\$3,550	\$3,600
HSA Contribution Limit- Family HDHP	\$7,100	\$7,200
HSA/HDHP OOP Maximum- Self Only	\$6,900	\$7,000
HSA/HDHP OOP Maximum- Family	\$13,800	\$14,000

### COVID-19 FSA RELIEF

The recently passed COVID-19 relief bill permits employers to allow members with Flexible Spending Accounts (FSAs) to roll over unused funds.

Key provisions of the new ruling include:

- option to amend cafeteria plans and FSAs to allow employees to:
  - carryover unused amounts from plan year ending in 2020 to the 2021 plan year
  - carryover unused amounts from plan year ending in 2021 to the 2022 plan year
  - provide a 12-month grace period at the end of the 2020 and/or 2021 plan years
- option to amend FSAs allowing employees to make prospective election changes for plan years ending in 2021 (with no change in status)
- allowing employees who cease participation in an FSA during calendar years 2020 or 2021 to receive post-termination reimbursements from unused benefits through the end of the plan year when participation ceases (including grace period if applicable)

## ADMINISTRATIVE AUTHORIZATIONS

There are no authorizations to report at this time.

**TREASURER** – Fund treasurer said the December bills list is included in the Agenda, and the January bills list was distributed separately.

### SCIC DECEMBER 2020 - CONFIRMATION OF PAYMENT

FY2018	\$75,000
<b>Total</b>	<b>\$75,000</b>

### SSRHIF DECEMBER 2020 - CONFIRMATION OF PAYMENT

FY2020	\$685,742.66
<b>Total</b>	<b>\$685,742.66</b>

### SSRHIF JANUARY 2021 - RESOLUTION 10-21

FY2020	\$2,918.35
FY2021	\$314,451.27
<b>Total</b>	<b>\$317,369.62</b>

### SSRHIF JANUARY 2021 - SUPPLEMENTAL BILLS LIST

FY2020	\$10.90
FY2021	\$351,861.81
<b>Total</b>	<b>\$351,872.71</b>

## MOTION TO APPROVE RESOLUTION 10-21 APPROVING THE DECEMBER 2020 AND JANUARY 2021 BILLS LIST AND TREASURERS REPORT:

MOVED: Commissioner Soriano  
SECOND: Commissioner Auger  
VOTE: All in Favor

**ATTORNEY** – Fund Attorney said there are currently no open litigation matters.

**INTEGRITY HEALTH** – Mr. Forrester said in regards to the overall utilization report, the November numbers are strong and he expects that to continue for December. He said considering other entities has seen a drop from 95% in person to 5% in person utilization, the PHC numbers are very strong. He said they have been asked by the County administrator to be part of the counties effort in enhancing testing opportunities. He said they want to make sure members who come to the health center can get tested whether they are symptomatic or not. He said the McKesson machines arrived in December and allow for a 30 minute turnaround. He also introduced Allison Deblois who is their new Director of Health Plan Development.

**AETNA** – Mr. Silverstein reviewed the claims for October and November 2020. He said there were 6 high claimants over \$50,000 for October and 1 for November. He reviewed the dashboard and noted that the financial accuracy metric is below target and they have taking the necessary steps to correct this. He also reviewed the weekly covid reporting.



**EXPRESS SCRIPTS** - Mr. Rostkowski said the January to November trend is about 11%. He said we do continue to see the vaccine roll out with the goal of vaccinating 4.7 million in the first six months.

**OLD BUSINESS** - None

**NEW BUSINESS** - None

**PUBLIC COMMENT** - None

**MOTION TO ADJOURN:**

MOVED:	Commissioner Auger
SECOND:	Commissioner Soriano
VOTE:	Unanimous

**MEETING ADJOURNED:**

**NEXT MEETING: February 9, 2021**

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Minutes prepared by:

Karen Kamprath, Assisting Secretary